

City of Aurora, Ohio
COMMITTEE OF THE WHOLE
MEETING MINUTES
February 8, 2016

The Committee of the Whole of the City of Aurora, Ohio met in Council Chambers at City Hall on Monday, February 08, 2016 the purpose of holding a regular public meeting. Committee Chairman John Kudley, Jr. called the meeting to order at 6:15 p.m.

ROLL CALL

Present: Reva Barner
 Kathi Grandillo
 Harold Hatridge
 George Horvat
 Dennis Kovach
 John Kudley, Jr.
 James Vaca
 Scott Wolf

Absent: Amy McDougald

Also Present: Ann Womer Benjamin, Mayor
 Dean DePiero, Law Director
 Timothy Clymer, Finance Director
 John Trew, Director of Public Services
 Denise Januska, Planning, Zoning & Building Director
 Karen Aldredge, Chief of Staff
 Jack Burge, Economic & Entrepreneurial Development Director
 Brian Byard, Police Chief
 Tracy Humbert, Executive Assistant
 Donna Hawks, Clerk of Council
 Colleen Martin, Deputy Clerk of Council

APPROVAL OF MINUTES

MOTION: Approval of the January 25, 2016 meeting minutes

Mr. Vaca moved; Ms. Barner seconded. The motion carried on a majority voice vote. Mr. Grandillo abstained.

Mr. Horvat referenced page 4 of the minutes and asked for confirmation that Ms. McDougald said except in Cleveland Heights all cities in Ohio with a Committee of the Whole allow citizens comments. Ms. Martin said that is correct.

NEW BUSINESS

EMPLOYEES GENERALLY

Mayor Womer Benjamin said this corrects the proposed salary for Assistant Finance Director, Leah Cellura and also adds a patrol officer and a dispatcher.

Mr. Hatridge said he would like to complement and thank Chief Byard for sending two memorandums on the part time employees.

MOTION: To recommend to Council

Mr. Vaca moved; Ms. Grandillo seconded. The motion carried on a unanimous voice vote.

REPEAL RESOLUTION 2015-166

Mr. DePiero said this is the CHIP agreement with Portage County. He said Council passed a resolution last year authorizing a two year agreement. He said the new agreement is for three years. He said there are a couple changes but the point of the program remains the same. He said he is more comfortable with Council passing a new resolution.

Ms. Barner asked if there was a percentage of how many people actually used the CHIP program. She said it is a fantastic program. Mr. DePiero said he worked with Finance Department on this but he is not sure of the exact numbers. Mr. Clymer said he would get Council that information.

Mr. Vaca said the CHIP Program is used heavily in the Geauga Lake area. He said it averages three to four a year.

Mayor Womer Benjamin said all Council members need to search and find residents who are in need and able to use the CHIP Program. She said the city has two months to receive applications to use the leftover money that is still available. She asked if Council can do anything they can to cultivate residents to use this program.

Mr. Wolf said anyone on Council that has questions on the CHIP Program should email Mr. Clymer, so he can answer them at one time.

MOTION: To recommend to Council

Mr. Wolf moved; Ms. Grandillo seconded. The motion carried on unanimous voice vote.

STANTEC CONSULTING SERVICES

Mayor Womer Benjamin said the contract is for an engineer design for storm water work the city wants to do on Sherwood, which has been a problem for a number of years. She said the city has been trying to see how they can address it.

Ms. Barner thanked the Mayor and Mr. Trew for the work they have done for this part of her Ward.

MOTION: To recommend to Council

Mr. Wolf moved; Mr. Hatridge seconded. The motion carried on unanimous voice vote.

AMEND "DIVISION OF PARKS AND RECREATION" CHAPTER 153

Mr. DePiero said the resolution is a housekeeping item that resulted from Council eliminating the various committees in favor of the Committee of the Whole.

MOTION: To recommend to Council

Mr. Vaca moved; Mr. Hatridge seconded. The motion carried on unanimous voice vote.

CONTRACT FOR COPY MACHINE

Mayor Womer Benjamin said the city has copiers that the leases expire on a rotating basis. She said the city is trying to get all copiers with one company. She said ideally it will get the city to one lease period rather than having rotating leases. She said her Executive Assistant, Tracy Humbert, did extensive work on this along with Vikki Harris. She said they received two quotes. She said Mirifex/Ace Business proposal was the best. She said Lake Business Products, who is the current lease carrier, uses a more expensive machine than the machine the city can get through Ace Business.

Mr. Wolf asked where this copier is located. Mayor Womer Benjamin said it is in the Parks and Recreation Department. Mr. Wolf said some of the copiers have hard drives and records images. He said going

forward to make sure anything coming out of HR or anything highly sensitive to work with the vendor to make sure the hard drive gets wiped out before returning the machines.

MOTION: To recommend to Council

Ms. Barner moved; Mr. Wolf seconded. The motion carried on unanimous voice vote.

SERVICE AGREEMENT B & C COMMUNICATIONS

Chief Byard said the agreement is the annual maintenance and service agreement for the two-way radios in the dispatch center.

MOTION: To recommend to Council

Mr. Wolf moved; Ms. Barner seconded. The motion carried on unanimous voice vote.

PURCHASE OF 3 FORD EXPLORERS

Chief Byard said he would like to purchase three new vehicles. He said he tries to cycle out the vehicles with the highest mileage or the vehicles that are prone to problems. He said the State Bid price is almost \$15,000.00 more than Liberty Ford in Solon.

Mr. Horvat asked how many cars will be left after this purchase. Chief Byard said the Police Department will have six sedans remaining. Mr. Horvat asked if the SUV's work better than the sedans. Chief Byard said yes, they sit up higher off the ground which makes it easier to get out of vehicle with all the police equipment on, extra storage in the rear of vehicle and they handle better in the snow.

Mr. Vaca asked if the Police Department painted one of their Crown Victoria black. Chief Byard said yes. Chief Byard said that vehicle is used for the K-9 unit. Mr. Vaca asked about the color scheme of the new vehicles. Chief Byard said they will be black vehicles.

Mr. Hatridge asked if there was a mileage limit that is looked at when they turn in vehicles. Chief Byard said it varies. He said one vehicle has a lower mileage but it is considered a problematic car. He said all vehicles are out of warranty.

MOTION: To recommend to Council

Mr. Vaca moved; Mr. Wolf seconded. The motion carried on unanimous voice vote.

MISCELLANEOUS

COUNCIL RULE CHANGES

Mr. Kudley said at the last meeting Council voted to postpone Council Rules till tonight's meeting. He said one councilman wanted to change his vote which is permissible to do but we need to make sure we follow the procedures. He said a Council Member is allowed to change their vote but it has to be by the consensus of the Council or a vote of Council and that was not done. Mr. Kudley said in the future this is the way Council will operate when the request is made to change vote.

Mr. Horvat said the reason he changed his vote was because he thought Ms. McDougald needed some more time. He said unfortunately she is not here and he is prepared to move ahead with this.

Mr. Kudley said he requested the Clerk's Office to do research on the cities that have Committee of Whole Meetings. He said he put the information together and it didn't substantiate making a change to the rules. He said he is making the recommendation that Council amends Council Rules to allow citizen's comments during Committee of Whole Meetings subject to the discretion of the Chair.

Mr. Vaca said he is still staying with his original thought and not to permit citizens to speak at Committee of the Whole.

Mr. Horvat asked if there is a time frame for citizens to speak. Mr. Kudley said when you use discretion you have to be careful. He said the clerks and he look at the agenda on Thursday afternoon to determine the time of meeting. He said that time can vary therefore it would be difficult to allow a specific amount of time to allow citizen's to speak.

MOTION: Citizen's Comments allowed at COW with discretion of the Chair

Mr. Kudley moved; Mr. Wolf seconded. The motion carried on a 6-2 roll call vote.

AYES: Grandillo, Hatridge, Horvat, Kovach, Kudley, Wolf

NAYS: Barner, Vaca

MOTION: To recommend to Council

Mr. Wolf moved; Mr. Hatridge seconded. The motion carried on a 6-2 roll call vote.

AYES: Grandillo, Hatridge, Horvat, Kovach, Kudley, Wolf

NAYS: Barner, Vaca

ADJOURNMENT

MOTION: To adjourn

Mr. Hatridge moved; Mr. Wolf seconded. The motion carried on unanimous voice vote.

The meeting was adjourned at 6:52 p.m.

John Kudley Jr., Chairman

Colleen Martin, Deputy Clerk of Council