

**City of Aurora, Ohio**  
**COMMITTEE OF THE WHOLE**  
**MEETING MINUTES**  
**February 22, 2016**

The Committee of the Whole of the City of Aurora, Ohio met in Council Chambers at City Hall on Monday, February 22, 2016 the purpose of holding a regular public meeting. Committee Chairman John Kudley, Jr. called the meeting to order at 6:30 p.m.

**ROLL CALL**

Present:       Reva Barner  
                  Kathi Grandillo  
                  Harold Hatridge  
                  George Horvat  
                  John Kudley, Jr.  
                  Amy McDougald  
                  James Vaca  
                  Scott Wolf

Absent:         Dennis Kovach

Also Present:  Ann Womer Benjamin, Mayor  
                  Dean DePiero, Law Director  
                  Timothy Clymer, Finance Director  
                  John Trew, Director of Public Services  
                  Denise Januska, Planning, Zoning & Building Director  
                  Karen Aldredge, Chief of Staff  
                  Jack Burge, Economic & Entrepreneurial Development Director  
                  Brian Byard, Police Chief  
                  James Kraus, Parks & Recreation Director  
                  Donna Hawks, Clerk of Council  
                  Colleen Martin, Deputy Clerk of Council

**APPROVAL OF MINUTES**

**MOTION:       Approval of the February 8, 2016 meeting minutes**

Mr. Horvat moved; Mr. Wolf seconded. The motion carried on a 7-0-1 roll call vote. Ms. McDougald abstained.

AYES:         Barner, Grandillo, Hatridge, Horvat, Kudley, Vaca, Wolf  
NAYS:         None  
ABSTAIN:      McDougald

**FINANCE DIRECTORS REPORT**

(Attached)

Mr. Clymer said the city receipts through the end of January are slightly higher. He said this is due to timing issues. He said in regards to the CHIP Program, Aurora residents are utilizing four of our 15 allotted projects. He said there is less than two months to sign up for the CHIP Program. He said it is very important to identify and solicit residents who can benefit from this program.

Mr. Wolf asked how much of Aurora's allocated grant money is left. Mr. Clymer said about \$230,000.00 in available funds.

Ms. McDougald asked if Council could get a spreadsheet of the addresses that are using The CHIP Program,

how much money is being spent and what projects are being done. Mr. Clymer said he would provide that information.

Ms. Barner asked if there are any restrictions on how the CHIP Program can be advertised in the community. Mr. Clymer said there are no restrictions.

Mr. Kudley asked when does the newsletter goes out to residents about services within the city. Mr. Trew said they are sent out in the spring time. Mr. Trew said it is possible that information on the Chip Program can go out in the resident's water bill.

Mr. Hatridge asked what the qualifications are to receive a CHIP grant. Mr. Clymer said it is based on median income for the county. He said he would provide Council with that information.

Mr. Vaca said Ward One utilizes this program frequently. He said he likes the idea of putting information about the program in the water bill. He said this program needs to be promoted better.

Mr. Wolf said the best way to get information about this program to the public is through social media.

**MOTION: To accept the February 2016 Finance Directors Report**

Mr. Vaca moved; Ms. Grandillo seconded. The motion carried on a unanimous voice vote.

**NEW BUSINESS**

Mr. Kudley said we need to amend the agenda to include a request from the Planning Director, Ms. Januska, for a purchase of a new vehicle.

**MOTION: Amend Agenda**

Mr. Vaca moved; Ms. Grandillo seconded. The motion carried on a unanimous voice vote.

**YORKSHIRE TREE PURCHASE**

Mr. Kraus said the tree purchase is related to the \$20,000.00 donation the city received from the Yorkshire Development. He said 87 trees will be purchased through Klyn Nurseries for a total of \$10,248.00. He said the city will then contract out installation of the trees with the remaining money donated.

Ms. Grandillo asked if the city arborist looked at the trees that will be purchased to make sure the roots will not grow and break up sidewalks. Mr. Kraus said the City Arborist put the list together with the homeowners.

**MOTION: To recommend to Council**

Mr. Vaca moved; Mr. Wolf seconded. The motion carried on a unanimous voice vote.

**FISHING DERBY GRANT**

Mr. Kraus said for many years the Parks and Recreation Department has been able to secure a grant for \$500.00 through the State of Ohio Step Outside Program. He said the money has been received this year and he would like this money to be appropriated to the budget line so it can be used for this year's Fishing Derby.

**MOTION: To recommend to Council**

Mr. Hatridge moved; Ms. Barner seconded. The motion carried on unanimous voice vote.

**PURCHASE OF HUSTLER MOWER**

Mr. Kraus said this is a replacement mower. He said it will be purchased at Baker Vehicle Systems.

**MOTION: To recommend to Council**

Mr. Wolf moved; Ms. Grandillo seconded. The motion carried on unanimous voice vote.

**JULY 4<sup>th</sup> FIREWORKS**

Mr. Kraus said American Fireworks was the best and most responsive bidder that will provide the most shells and cakes. He said American Fireworks has done a tremendous job over the last few years.

Ms. McDougald asked how this compares to last year as far as the number of fireworks. Mr. Kraus said he does not have the numbers with him but will provide that information to Council.

**MOTION: To recommend to Council**

Ms. Grandillo moved; Mr. Wolf seconded. The motion carried on unanimous voice vote.

**MODIFIED CONTRACT ORDINANCE 2015-183**

Mr. Clymer said due to a new accounting standard by GASB, the city has to add a new liability to our report. He said it deals with the city's hypothetical share of unfunded pension liability. He said we are not responsible for it but this new GASB announcement requires the city to include it on our books. He said the auditing firm has to increase our contract by 16 hours which is equivalent to \$1152.00.

Mr. Wolf asked if this was the audit firm we hired at the permission from the State of Ohio to conduct the city's annual audits. Mr. Clymer said yes.

**MOTION: To recommend to Council**

Mr. Wolf moved; Ms. Grandillo seconded. The motion carried on unanimous voice vote.

**EQUIPMENT FOR POLICE VEHICLES**

Chief Byard said this is a request to have new equipment installed in the three new vehicles that are being purchased.

**MOTION: To recommend to Council**

Mr. Wolf moved; Ms. Barner seconded. The motion carried on unanimous voice vote.

**BUILDING DEPARTMENT TRUCK PURCHASE**

Ms. Januska said this vehicle will be used for the second inspector.

**MOTION: To recommend to Council**

Mr. Hatridge moved; Ms. Grandillo seconded. The motion carried on unanimous voice vote.

**ADJOURNMENT****MOTION: To adjourn**

Mr. Wolf moved; Ms. Grandillo seconded. The motion carried on unanimous voice vote.

The meeting was adjourned at 6:47 p.m.