

**CITY OF AURORA  
PLANNING COMMISSION  
MEETING MINUTES  
SEPTEMBER 19, 2018**

The Aurora Planning Commission met in a regularly scheduled meeting on Wednesday, September 19, 2018, in the Council Chambers of Aurora City Hall. The meeting was called to order at 6:30 p.m. by the Planning Commission Chairman Kathi Grandillo.

**ROLL CALL:**

Present:           Laura Duguay  
                      Peter French  
                      Sarah Gilmore  
                      Kathi Grandillo

Also Present:     Justin Czekaj, City Engineer  
                      Jack Burge, Director, Economic & Entrepreneurial Development  
                      Marie Lawrie, Commission Clerk

Kathi Grandillo swore in those in attendance who wished to speak.

**AMENDMENTS TO THE AGENDA**

**None**

**SUBMISSION OF SUPPLEMENTAL INFORMATION**

**None**

**APPROVAL OF MINUTES**

**MOTION:        To adopt the minutes of the August 15, 2018 meeting, as submitted**

Mr. French moved; Ms. Duguay seconded, and the motion carried 4-0 on a roll call vote.

Yeas:            Mr. French, Ms. Duguay, Ms. Gilmore, Ms. Grandillo

Nays:           None

**AGENDA ITEMS**

**CabMat, 440 Gentry Dr – Preliminary & Final Site Plan – Addition (1809034)**

Jack Burge, Director of Economic & Entrepreneurial Development was on hand to explain the project. The contractor was hospitalized and unable to attend. Mr. Burge stated that he is excited, as a director when new companies are attracted to Aurora and also when existing businesses expand within our boundaries. He explained that CabMat is a reclaimer and recycler of semi-precious metals. The business expanded approximately 4 years ago and once again needs additional space for a new piece of equipment. The equipment will strip wire faster and will result in 5 additional jobs.

Ms. Grandillo asked for member questions or comments. Mr. French asked if there would be room in the future to expand future on this site. Mr. Burge there may a bit of room left after this addition. No other members had questions.

Ms. Grandillo asked for public comments. There was no one present to make public comment on this application.

**MOTION: To accept the preliminary and final site plan for study**

Ms. Gilmore moved; Ms. Duguay seconded, and the motion carried 4-0 on a roll call vote.

Yeas: Ms. Gilmore, Ms. Duguay, Mr. French, Ms. Grandillo

Nays: None

Jeremy Metzger, 1039 Page Road & 03-034-00-00-006-001 – Minor Subdivision/Lot Split (1809035)

Jeremy Metzger, property owner was on hand to answer questions. He explained that with the property purchase came two parcels of land. One larger parcel with a home on it and a small parcel with a 50 foot frontage. He informed the members that he had received variances from the Board of Zoning Appeals on August 8, 2018 that would make it possible to split the existing large parcel into 2 separate properties and combine the small parcel with the new rear parcel from 1039 Page Road. He further stated that he has approval from Portage County for a septic system and approval to install a driveway over the utility easement. He was seeking approval to split the first parcel and combine the small parcel with the rear portion of the property at 1039 Page Road.

Ms. Grandillo asked for member questions or comments. There were none.

Ms. Grandillo asked for public comment. Deb Conti, 234 S. Chillicothe Road was present to make public comment. She inquired about the driveway and about how the privacy of neighbors would be impacted. Mr. Metzger showed the site plan to Ms. Conti and gave a brief explanation. There was no further public comment.

**MOTION: To approve the minor subdivision/lot split**

Mr. French moved; Ms. Duguay seconded, and the motion carried 4-0 on a roll call vote.

Yeas: Mr. French, Ms. Duguay, Ms. Gilmore, Ms. Grandillo

Nays: None

**MISCELLANEOUS**

None

**ADJOURNMENT**

**MOTION: To adjourn the meeting at 6:41 p.m.**

Ms. Duguay moved; Ms. Gilmore seconded, and the motion carried 4-0 on a roll call vote.

Yeas: Ms. Duguay, Ms. Gilmore, Mr. French, Ms. Grandillo

Nays: None

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Kathi Grandillo-Chairman

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Marie Lawrie, Clerk