



City of Aurora, Ohio - Planning, Zoning and Building Division

129 W. Pioneer Trail, Aurora, OH 44202 330.562.9564 Fax: 330.562.9719 www.auroraoh.com

DECKS

APPLICATION SUBMITTALS

DECKS or other similar structures require submittal of the following:

1. Completed Building Permit Application.
2. A \$62.50 non-refundable deposit. Make checks payable to City of Aurora.
NOTE: *This is an application deposit only. Additional fees may be owed upon issuance of permit.*
3. Two Sets of Plans that include the following:
 - a. Postholes and locations
 - b. Framing plan
 - c. Cross-section showing the posts, depth of footings, framing members, and railing
 - d. **Decks more than 30" high from the ground require a railing.**
4. A Site Plan.
5. Photograph of residence that shows the location of the proposed structure.
6. Approvals necessary prior to issuance of a permit:
 - a. Zoning Inspector
 - b. Plan Review
 - c. Architectural Board of Review (if deck has a roof)**
 - d. Planning, Zoning and Building Division Director
7. All contractors/subcontractors must be registered with the Planning, Zoning & Building Division.
8. Inspections required:
 - a. Posthole
 - b. Framing & Rough Mechanicals
 - c. Final

****Decks with Roofs must be approved by the Architectural Board of Review. ABR meets on the fourth Thursday of each month except for November and December when it meets on the second Thursday of the month. ABR submittal deadline is ten (10) days prior to the meeting.**

3/10/2016

PERMIT # _____

Parcel No. _____

Zoning _____ S/L _____ G/L _____



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BUILDING PERMIT APPLICATION FOR DECKS

PLEASE PRINT:

Project Address: _____ Sublot No. _____

Owner's Name: _____ Email: _____

Owner's Address (if different than above): _____

City _____ State _____ Zip Code _____ Phone _____

General Contractor Name: _____

Address: _____ City _____ State _____ Zip Code _____

Phone _____ Cell _____ Fax _____ Email: _____

PROJECT INFORMATION:

Project Cost: \$ _____ Will Deck be 30" or higher above grade: Yes _____ No _____

Height Above Grade _____ Length _____ Width _____ Total Square Footage _____

Electric: Yes _____ No _____ Roof: Yes _____ No _____

Acceptance of the permit herein applied for shall constitute an agreement on my/our part to abide by all conditions herein contained and to comply with all ordinances of the City of Aurora and the laws of the State of Ohio relating to all work to be done thereunder; and said agreement is a condition of said permit.

Applicant Signature _____

Sign & Print Name

Owner/Agent

ALL CONTRACTORS/SUBCONTRACTORS MUST BE REGISTERED WITH THE CITY OF AURORA BEFORE PERMITS ARE ISSUED.

NAME AND ADDRESS

GENERAL _____
EXCAVATOR _____
MASON _____
ELECTRICIAN _____
CARPENTER _____
CONCRETE _____
ROOFER _____
OTHER _____

FOR PLANNING, ZONING & BUILDING DIVISION USE ONLY

DATE APPLICATION RECEIVED _____
RECEIVED BY _____ DEPOSIT AMT. \$62.50

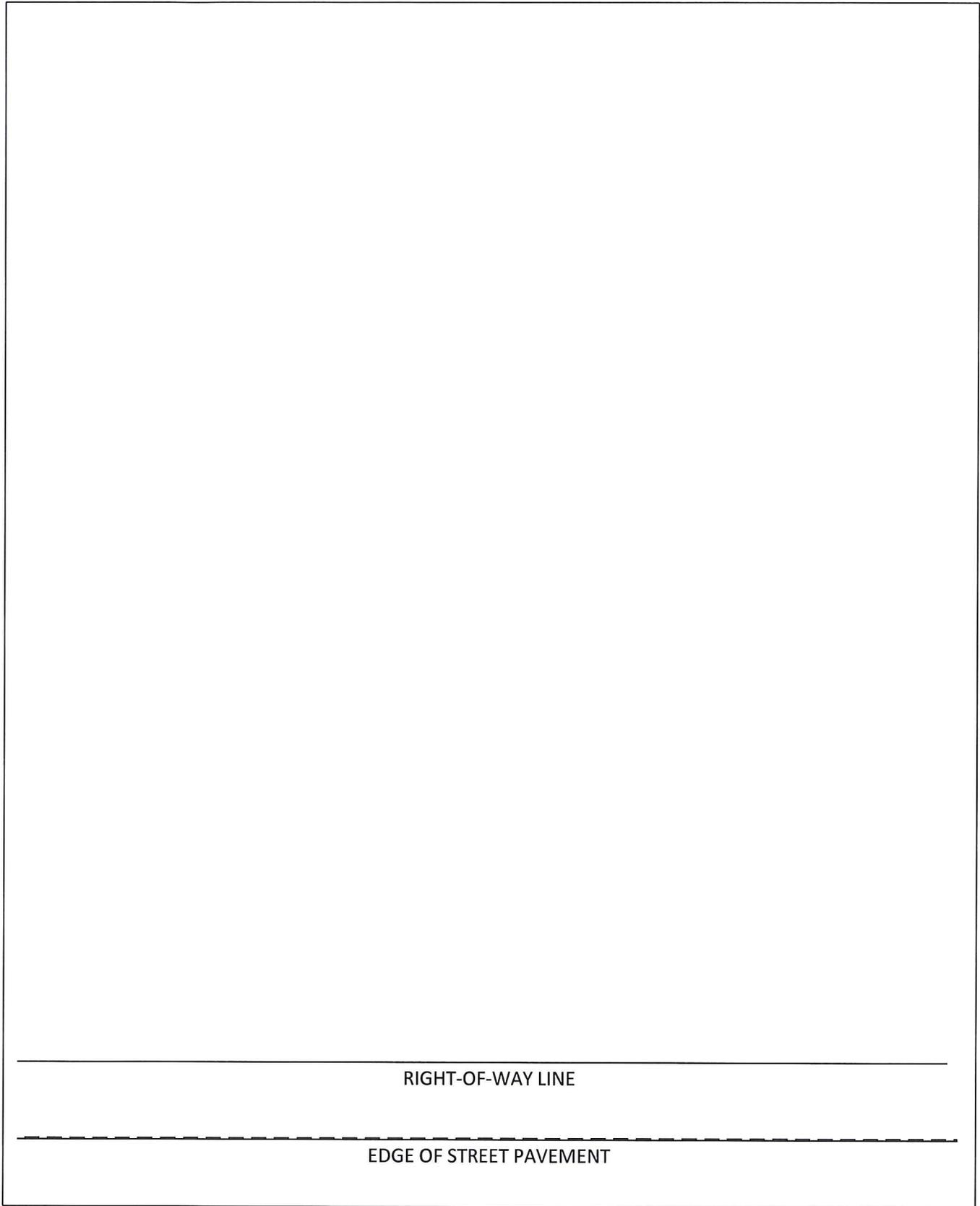
Bldg. (Deck) \$ _____
Comp. Dep. \$ _____
Concrete \$ _____
Electrical \$ _____
Plan Review \$ _____
Occupancy \$ _____
Zoning \$ _____
Other \$ _____
1% State Fee \$ _____

SUBTOTAL \$ _____
Deposit - \$ 62.50
TOTAL \$ _____

PERMIT PAID BY: _____

DATE: _____

SITE PLAN



RIGHT-OF-WAY LINE

EDGE OF STREET PAVEMENT

CENTER LINE OF STREET

1. SHOW LOCATION OF ALL EXISTING STRUCTURES: HOUSE, GARAGE, DRIVEWAY, ACCESSORY BLDGS., ETC.
2. SHOW LOCATION OF PROPOSED STRUCTURE AND HOW MANY FEET FROM ALL PROPERTY LINES